

MUNICIPAL CODE & BYLAW COMMITTEE MEETING MINUTES – April 12, 2017 5:00 PM

MEMBERS PRESENT: Lorraine Leland, Chair
Andrea Leland
Peter Brockmann

OTHERS PRESENT: Kim Foster, Assistant Town Administrator
Kathy Joubert, Town Planner

The meeting was called to order at 5:05 PM.

New Business: Review of Town Meeting Warrant Articles

- Article 36: Consolidated Personnel Bylaw: The Assistant Town Administrator reviewed the proposed amendments to the Consolidated Personnel Bylaw 1-64. P. Brockmann moved the Committee recommend approval of Article 36; seconded by A. Leland; approved 3-0.
- Article 47: Adoption of the “Stretch Energy Code”: The Town Planner explained that adoption of the “Stretch Code” is one of five requirements of communities seeking the “Green Community” designation under the MA Department of Energy Resources Green Communities Grant Program. Participation in the grant program provides communities with funding for various energy efficiency programs. P. Brockmann moved the Committee recommend approval of the Article; seconded by A. Leland; approved 3-0.
- Article 48: Zoning Bylaw Amendment- Section 7-05-020. The Town Planner explained this amendment revises the definition of “research and development” in the Zoning Bylaw to comply with Green Communities Grant Program requirements. P. Brockmann moved the Committee recommend approval of the Article; seconded by A. Leland; approved 3-0.
- Article 49: Zoning Bylaw Amendment Section 7-05-030. This article prohibits “auto repair shops” in the BE, BW and BS zoning districts and prohibits “auto body shops” in the BW zoning district. P. Brockmann moved the Committee recommend approval of the Article; seconded by A. Leland; approved 3-0.
- Article 50: Zoning Bylaw Amendment Section 7-05-030, Table of Uses Footnote 9 and 7-06-030. The Town Planner explained this amendment seeks to change the number of multifamily units allowed by a special permit in the DB and BW zoning districts from 8 to 6 units and changing the lot size formula. P. Brockmann moved the Committee recommend approval of the Article; seconded by A. Leland; approved 3-0.



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- Article 51: Zoning Bylaw Amendment – Common Driveways. Following an explanation of the Article by the Town Planner, P. Brockmann moved the Committee recommend approval of the Article, seconded by A. Leland; approved 3-0.
 - Article 52: Temporary Moratorium on Recreational Marijuana Establishments. Following a presentation by the Town Planner, P. Brockmann moved the Committee recommend approval of Article 52; seconded by A. Leland; approved 3-0.
 - Article 53: Zoning Bylaw Amendment – Two-Family Dwelling Moratorium. The Town Planner informed the Committee that at its April 11th meeting, after initially voting to recommend Article 53, the Planning Board rescinded its favorable vote and instead voted to pass over this Article, noting that the matter would be addressed as part of the Master Planning Process. Based on the Planning Board's intention to pass over this Article, no vote was taken by the Committee.
 - Article 54: Zoning Bylaw Amendment – Site Plan Approval. The Town Planner indicated this amendment seeks to require site plan approval by the Planning Board for two-family structures. P. Brockmann moved the Committee recommend approval Article 54; motion was seconded by A. Leland; approved 3-0.

Adjournment – 6:10p.m. With no other business before the Committee, A. Leland moved the Committee adjourn; motion was seconded by P. Brockmann; approved 3-0. The next meeting will be scheduled as needed.

Respectfully Submitted,

Kimberly Foster
Assistant Town Administrator

Approved 4/10/18